

Title: Radiology Front Desk Representative

Location: Diagnostic Imaging
6401 Poplar Ave, Memphis, TN

Summary

The front desk representative coordinates all aspects of the front desk, including registering patients, collecting and documenting patient demographic and financial information, as well as collecting payments from the responsible parties.

Education/Experience/Licensure

Required: High school graduate or equivalent
Registration experience preferred.

Schedule

As needed evening shift Monday- Friday and/or weekends